

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

Northwest Bergen County Utilities Authority

PLEASE TAKE NOTICE the Northwest Bergen County Utilities Authority does hereby notify the public that the Work Session and the Regular Meeting scheduled for Wednesday, November 26, 2025 at 7:00 p.m. will be held at the Authority's offices located at 30 Wyckoff Avenue, Waldwick, New Jersey. The agenda will include but not be limited to commissioner reports, the payment of regular bills, resolutions, and any other items which may come before the board. Formal action will be taken. The agendas will be placed on the Authority website, nbcua.com, at least 48 hours prior to the meeting.

Northwest Bergen County
Utilities Authority

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

AGENDA REGULAR MEETING November 26, 2025

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call
4. Chairman's Remarks
5. Approval of Minutes
 - a. Regular Meeting – October 15, 2025
6. Public Comments (any subject)
7. Consideration for approval of list of Resolutions attached dated November 26, 2025
8. Report of Committees:
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Strategic Plan Subcommittee
 - f. Buildings and Grounds Committee
9. Report of Treasurer
10. Report of General Counsel
11. Report of Consulting Engineer
12. Report of Executive Director
13. Report of Authority Engineer
14. Report of Superintendent
15. Old Business
16. New Business
17. Public Comments (on subjects 4 through 16)
18. Adjournment

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

REGULAR MEETING

November 26, 2025

RESOLUTIONS

- | | |
|---------|--|
| 81-2025 | Approval of Payment of Vouchers, Payroll, Tax Deposits and Pensions and Benefits |
| 82-2025 | Authorization to renew into an Agreement with the County of Bergen, Department of Health Services for Participation in the Employee Assistance Program |
| 83-2025 | Authorization to renew into the Bloodborne Pathogens Agreement with the County of Bergen, Department of Health Services |
| 84-2025 | Approval of Sewer Connection Application with Harrison Avenue Redevelopment LLC for the Harrison Avenue Redevelopment Project at Harrison Avenue, Waldwick, New Jersey |

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 81-2025

Date: November 26, 2025

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of October 2025 and Health Benefits and Dental Benefits transfers for November 2025; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated November 26, 2025

ACCOUNT: Payroll Account
Net Payroll: \$189,885.37

ACCOUNT: Tax Deposit Account
Total: \$82,116.37

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$153,499.04

ACCOUNT: Health Benefits Contribution Employee
Total: \$5,890.45

ACCOUNT: Dental Benefits
Total Transfer: \$3,707.66

ACCOUNT: PERS and Contributory Insurance
Total Transfer: \$30,515.41

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 81-2025

Date: November 26, 2025

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

ACCOUNT: Operating Account
Total: \$436,951.77

ACCOUNT: General Improvement Account
Total: \$173,871.55

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 81-2025

Date: November 26, 2025

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelaher	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority November 26, 2025.

JOHN J. DANUBIO.

BOARD SECRETARY

DATE: November 26, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 82-2025

Date: November 26, 2025

**AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF
BERGEN, DEPARTMENT OF HEALTH SERVICES FOR PARTICIPATION IN THE
EMPLOYEE ASSISTANCE PROGRAM**

WHEREAS, the County of Bergen is a body politic and corporate of the State of New Jersey; and

WHEREAS, Northwest Bergen County Utilities Authority (hereinafter referred to as the “Authority”) is an Authority Corporation of the State of New Jersey; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et. seq.) promotes the broad use of shared services to reduce local expenses funded by property tax payers; and

WHEREAS, the Bergen County Department of Health Services (hereinafter, referred to as “BCDHS”) coordinates and assures the preservation, protection and promotion of essential public health services and seeks to assist authorities with their public health obligations for services set forth in the appendix of the Shared Services Agreement (hereinafter referred to as the “Agreement”) attached hereto; and

WHEREAS, the Authority desires to contract for the furnishing of health services of a technical and professional nature by the BCDHS to the Authority, pursuant to N.J.S.A. 26:3A2-1 et seq.; and

WHEREAS, the services to be provided by the BCDHS to the Authority shall be the Employee Assistance Program, which is greater described in the Agreement; and

WHEREAS, this Agreement shall be in effect for a duration of one (1) year commencing January 1, 2026 and ending December 31, 2026; and

WHEREAS, the cost of this service is \$22.25 per employee for the year 2026; and

NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Authority is hereby authorized to enter into a Shared Services Agreement with the County of Bergen, Department of Health Services for the provision of the Employee Assistance Program for the period of January 1, 2026 through December 31, 2026 at a rate of \$22.25 per employee.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 82-2025

Date: November 26, 2025

**AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF
BERGEN, DEPARTMENT OF HEALTH SERVICES FOR PARTICIPATION IN THE
EMPLOYEE ASSISTANCE PROGRAM**

2. The Authority's Executive Director is hereby authorized to execute said shared services agreement.
3. A copy of this agreement shall be placed on file in the Office of the Executive Director.
4. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b); and

FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelaher	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority November 26, 2025.

JOHN J. DANUBIO

BOARD SECRETARY

DATE: NOVEMBER 26, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 83-2025

Date: November 26, 2025

AUTHORIZATION TO RENEW THE BLOODBORNE PATHOGENS AGREEMENT WITH THE COUNTY OF BERGEN, DEPARTMENT OF HEALTH SERVICES

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”), through the provisions of NJSA 26:3A2-1 et seq. desires to contract for the furnishing of health services of a technical and professional nature, requires the regular services of a Bloodborne Pathogen Compliance Coordinator and Trainer; and

WHEREAS, the Authority and the County of Bergen, Department of Health Services, (the “BCDHS”) had entered into an Agreement for the duration of January 1, 2026 to December 31, 2027 for the BCDHS to provide the above mentioned services; and

WHEREAS, the Authority desires to appoint and retain the BCDHS as the Bloodborne Pathogen Compliance Coordinator and Trainer for the Authority; and

WHEREAS, the Authority desires to enter into a new Agreement with the BCDHS for these services for a period of two years commencing January 1, 2026 and terminating December 31, 2027 at a rate of \$25.00 per employee per year.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that the Authority is hereby authorized to enter into an agreement appointing and retaining the County of Bergen, Department of Health Services as the Bloodborne Pathogen Compliance Coordinator and Trainer for the Authority for the fee as set forth above for the duration of January 1, 2026 to December 31, 2027.

BE IT FURTHER RESOLVED, that the Executive Director of this Authority is hereby authorized to sign such contract.

NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Authority is hereby authorized to enter into a Shared Services Agreement with the County of Bergen, Department of Health Services for the provision of the Employee Assistance Program for the period of January 1, 2026 through December 31, 2027 at a rate of \$25.00 per employee.
2. The Authority’s Executive Director is hereby authorized to execute said shared services agreement.
3. A copy of this agreement shall be placed on file in the Office of the Executive Director.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 83-2025

Date: November 26, 2025

**AUTHORIZATION TO RENEW THE BLOODBORNE PATHOGENS AGREEMENT
WITH THE COUNTY OF BERGEN, DEPARTMENT OF HEALTH SERVICES**

4. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b); and

FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelaheer
Offered						
Seconded						
Aye						
Nay						
Absent						
Abstain						
Recuse						

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority November 26, 2025.

JOHN J. DANUBIO

BOARD SECRETARY

DATE: NOVEMBER 26, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 84-2025

Date: November 26, 2025

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATION
WITH HARRISON AVENUE REDEVELOPMENT LLC
FOR THE HARRISON AVENUE REDEVELOPMENT PROJECT
AT HARRISON AVENUE, WALDWICK, NEW JERSEY**

WHEREAS, the Northwest Bergen County Utilities Authority (the “NBCUA”) has previously determined the need for and facilitated the construction of sanitary sewer lines within the Borough of Waldwick (the “Borough”); and

WHEREAS, the NBCUA has previously resolved to construct sanitary sewer lines to assist in the collection and disposal of sanitary and other waste waters arising within the boundaries of the Borough of Waldwick; and

WHEREAS, the NBCUA has received a Sewer Connection Application from Harrison Avenue Redevelopment LLC regarding Harrison Avenue, Waldwick, New Jersey (proposed mixed-use development consisting of 21 townhomes, 21 apartment units, and 2,000 sq. ft. of retail space) who is desirous of collaborating with the Borough of Waldwick for the connection to an existing Borough of Waldwick sanitary sewer located West Prospect Street. The proposed connection/extension is designed to provide sanitary sewer service to a proposed 21 townhomes, 21 apartment units, and 2,000 sq. ft. of retail space. The proposed connection will involve constructing approximately 300 linear feet of 8-inch PVC sewer main, one (1) manhole, and to collect and dispose of sanitary and other wastewater arising within the boundaries of Harrison Avenue of the Borough of Waldwick and to be received and serviced by the NBCUA. The application for this connection/extension projects an average daily increase in flow of 10,850 gallons per day (GPD). Five (5) existing homes are to be demolished which had an estimated flow of 1,500 GPDs. Based on these projections, an estimated flow is 9,350 GPDs and 37 additional residential equivalent dwelling unit (“EDU”) will become tributary to the Authority from the Borough of Waldwick, (“Project”); and

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WITH HARRISON AVENUE REDEVELOPMENT LLC
FOR THE HARRISON AVENUE REDEVELOPMENT PROJECT
AT HARRISON AVENUE, WALDWICK, NEW JERSEY

WHEREAS, the NBCUA Technical Advisor, Samuel N. Brewer submitted a memorandum on October 17, 2025, to the Executive Director and NBCUA's General Counsel indicating that the Authority currently has sufficient capacity to accept the additional flow from this Project and recommended the approval of the Sewer Connection Application by the Authority;

NOW THEREFORE BE IT RESOLVED, that the NBCUA Chairman, Interim Executive Director and the NBCUA's General Counsel are authorized to prepare any and all documentation in order to facilitate the sewer connection to service Harrison Avenue with the Borough of Waldwick and to report back to the NBCUA Commissioners on the status of same; and the NBCUA shall be responsible for ensuring the intended construction of sanitary sewer lines shall comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 *et. seq.*, and all other provisions of the revised statutes of the State of New Jersey.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The Authority hereby authorizes the approval of the Sewer Connection Application submitted by Harrison Avenue Redevelopment LLC, subject to the following Authority requirements;
2. Construction in conformance with all applicable requirements of the Borough of Waldwick, where applicable.

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TO APPROVE A SEWER CONNECTION APPLICATION
WITH HARRISON AVENUE REDEVELOPMENT LLC
FOR THE HARRISON AVENUE REDEVELOPMENT PROJECT
AT HARRISON AVENUE, WALDWICK, NEW JERSEY**

3. Inspection and approval of the installation of sewers, appurtenances by the Borough of Waldwick, where applicable.
4. Observation and approval by the Authority of infiltration/exfiltration testing, with the Authority to receive two (2) days advanced notice prior to the testing of all newly constructed sewers.
5. Reimbursement to the Authority by the applicant for all engineering expenses incurred by the Authority for inspection and final testing of the sewers and appurtenances.
6. Payment to the Authority by the applicant for all Authority application fees, legal fees, and other application, administrative, technical, and other review expenses relating to the project.
7. Any manhole constructed or modified by reason of this project must be fitted with sewer guards.
8. Water conserving plumbing fixtures shall be installed in the building serviced by this connection.
9. Notification of the Authority when sanitary sewer construction commences.

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TO APPROVE A SEWER CONNECTION APPLICATION
WITH HARRISON AVENUE REDEVELOPMENT LLC
FOR THE HARRISON AVENUE REDEVELOPMENT PROJECT
AT HARRISON AVENUE, WALDWICK, NEW JERSEY**

10. Submission to the Authority for its approval, NJDEP form WQM-005, "Certification for Approval by Local Agency," when the construction of this connection is completed.
11. The Chairman, or his designee, be and hereby is authorized to execute any such documents in connection the Sewer Connection Application.
12. The Northwest Bergen County Utilities Authority shall be responsible for ensuring that all the construction of sanitary sewer lines comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq., and all other provisions of the revised statutes of the State of New Jersey.

The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

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No. 84-2025

Date: November 26, 2025

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATION
WITH HARRISON AVENUE REDEVELOPMENT LLC
FOR THE HARRISON AVENUE REDEVELOPMENT PROJECT
AT HARRISON AVENUE, WALDWICK, NEW JERSEY**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelaher	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority November 26, 2025.

JOHN J. DANUBIO
BOARD SECRETARY
DATE: NOVEMBER 26, 2025